Cleaning a Reusable Inner Cannula

- Follow instructions from your child’s doctor for how often to clean the reusable inner cannula.
- **ALWAYS** clean your hands and put on medical gloves before handling inner cannula.

1. Suction trach tube to your child’s safe suction depth.

   Hold flange of trach tube with one hand. Turn reusable inner cannula connector to the left with other hand.

2. Pull reusable inner cannula from outer cannula using downward motion.

3. Dip dirty reusable inner cannula into a clean container filled with one of the following:
   - Mixture of warm water and standard dish soap
   - Mixture of equal amounts of hydrogen peroxide and warm water

4. Wet a cotton tipped applicator with mixture from container. Use cotton tipped applicator to remove secretions from inside and outside of reusable inner cannula.

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Cleaning a Reusable Inner Cannula [continued]

5 Rinse reusable inner cannula completely with sterile normal saline or distilled water.

6 Gently shake reusable inner cannula to remove extra water.

7 Hold flange with one hand. Insert clean reusable inner cannula fully into outer cannula with other hand.

8 Turn reusable inner cannula connector to the right. Blue dots on inner cannula and outer cannula line up when you lock reusable inner cannula in place.
Cleaning an Uncuffed Shiley Trach Tube

- Follow instructions from your child’s doctor for inserting and replacing your child’s trach tube.
- **ALWAYS** clean your hands and put on medical gloves before handling trach tube.

1. Remove inner cannula from trach tube.  
   *If inner cannula is*  
   - **Disposable**, put inner cannula into trash.  
   - **Reusable**, go to “Cleaning a Reusable Inner Cannula” section for cleaning instructions.

2. Place uncuffed trach tube and obturator in clean container filled with one of the following:  
   - Mixture of warm water and standard dish soap  
   - Mixture of equal amounts of hydrogen peroxide and warm water  
   Allow parts to soak for 10 minutes.

3. Remove trach tube from container.  
   Wet a cotton tipped applicator with mixture from container. Use cotton tipped applicator to remove secretions from  
   - Front and back side of flange.  
   - Inside and outside of outer cannula.

4. Rinse trach tube and obturator completely with sterile normal saline or distilled water.  
   Repeat steps 2–4 until you remove all secretions from trach tube.

Continued on next page
Place trach tube and obturator on clean towel away from children and pets. Allow items to completely air dry.
Cleaning a Cuffed Shiley Trach Tube

- Follow instructions from your child’s doctor for inserting and replacing your child’s trach tube.
- **ALWAYS** clean your hands and put on medical gloves before handling trach tube.

1. Remove inner cannula from trach tube. 
   *If inner cannula is*
   - Disposable, put inner cannula into trash.
   - Reusable, go to “Cleaning a Reusable Inner Cannula” section for cleaning instructions.

2. Rinse cuffed trach tube and obturator with sterile normal saline or distilled water.

**IMPORTANT!**
- NEVER soak cuffed trach tube in container filled with liquid.
- Use ONLY sterile normal saline or distilled water to clean cuffed trach tube.

3. Wet a cotton tipped applicator with sterile normal saline or distilled water. 
   Use cotton tipped applicator to remove secretions from
   - Front and back side of flange.
   - Inside and outside of outer cannula.
   - Cuff.

4. Rinse trach tube and obturator completely with sterile normal saline or distilled water.

Repeat steps 2–4 until you remove all secretions from trach tube.

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Cleaning a Cuffed Shiley Trach Tube [continued]

5 Place trach tube and obturator on clean towel away from children and pets. Allow items to completely air dry.